



TENDER DOCUMENTS

PRINTING ITEMS

NUTECH/SCM/PRINTING-2019/TD-023

NATIONAL UNIVERSITY OF TECHNOLOGY

TENDER NOTICE

National University of Technology (NUTECH)

NUTECH/SCM/Printing Items-2019/TD-023

Sealed bids are invited from Government / FBR Registered Firms for procurement of Printing Items for NUTECH Offices.

1. Tender documents containing terms & conditions and detailed specifications of items can be downloaded from NUTECH website "<https://nutech.edu.pk/d-p.php>" w.e.f **17-01-2019**.
2. Quotations shall be submitted as per requirement of the tender documents.
3. Bidders will be required to submit bank draft/PO equal to 2% of quoted value as Bid Bond in favor of National University of Technology (NUTECH).
4. Sealed bids with detailed specification should reach on the following address latest by **1200 hours on 31-01-2019**. Late submission will not be entertained.
5. Bids will be opened at **1230 hours on 31-01-2019** at SCM Office.
6. Project is to be completed in 1 week from the date of award of contract.
7. Submit Rs 1500/- as Tender fee in favour of NUTECH, **Bank Alfalah Acct:5546-5001002354**. Please attach bank receipt with technical offer. Offers will not be entertained without payment of processing fee.

Deputy Director (Supply Chain Management Office)
NATIONAL UNIVERSITY OF TECHNOLOGY (NUTECH) IJPROAD,SECI-12,
ISLAMABAD
Tel: 0092-51-5476768, Ext :178



NATIONAL UNIVERSITY OF TECHNOLOGY

SUPPLY CHAIN MANAGEMENT OFFICE

INVITATION TO TENDER

Submission Date/Time 31-01-2019 at 1200 hours

1. NUTECH desires to procure printing material as per **Annexure-A**. Interested bidders are requested to send their bids through courier or deliver at NUTECH in sealed envelope marked as Financial Bid for Printing Items latest by or before above mentioned due date. If due to any unforeseen circumstances, NUTECH establishment remains closed, then the last date of submission will be extended to next working day.
2. Please ensure no space is left blank in the **Annexure-A and B**.
3. Following must be noted for this IT (Invitation to Tender):-
 - a. Validity of offer will be 30 days
 - b. Delivery period is 1 week from the date of contract/PO.
 - c. Multiple/conditional quotes for any item is not allowed.
 - d. Tender(s) must be accompanied with processing fee receipt and Bid Bond in agreement of faithful compliance of the conditions of Contract/Purchase Order. This amount will be equivalent to 2% of the total quoted value. In case of non-acceptance of any offer, the Bid Bond will be returned to the bidder by fastest possible means. The Bid Bond amount submitted by the successful bidder will however, be refunded on effective termination of Contract/ Purchase Order. (The Bid Bond will be forfeited in case of default by the bidder from his commitments made through his offer). Submission of Bid Bond is mandatory, otherwise your offer will be rejected.
 - e. Rates should be quoted on Free Delivery basis at NUTECH Islamabad.
4. We reserve the rights to accept or reject any or all tenders as a whole or in part without assigning any reason whatsoever. The decision in this regard will be firm, final and binding on all bidders.

DD (Supply Chain Management)



NATIONAL UNIVERSITY OF TECHNOLOGY

SUPPLY CHAIN MANGEMENT OFFICE

FINANCIAL OFFER

Annex A

User Reference No **Admission-003** Date: **10-01-2019**

Se r	Items/Stores	Description	A/U	Country of Origin	Qty Req (a)	Unit Price (Rs) (excluding GST)	GST (If applicable)	Gross Total Price (Rs)
1.	White Ball point with blue ink (NUTECH written on it)		Nos	Local/ Imported	3500			
2.	Note Pad	5.5 inches x 4 inches (pages 35)	Nos	Local	3500			
3.	Printing of NUTECH brochure	A-4 size (3 X folding)	Nos	Local	5000			
4.	Printing of NUTECH Leaflets	A-4 Size	Nos	Local	5000			
5.	NUTECH Sticker	9" x 3"	Nos	Local	500			
			TOTAL					

Special Condition

- a. Bid(s) shall be rejected if required detail (where applicable) of specifications are not fulfilled.
- b. Successful bidder must get approval of final sample before printing from NUTECH.
- c. Samples can be seen at NUTECH (Photos Att at Annex-C).
- d. Bid(s) shall be rejected if the rate(s) are unclear, incomplete, ambiguous or conditional. Multiple quotes are not allowed.
- e. All payments shall be made in local currency after delivery, inspection and acceptance.
- f. Penalty for delay will be mentioned in contract agreement.
- g. Right to purchase at Risk-and-Expense of Supplier, if the selected supplier: (i) fails to complete the order, or (ii) delays to supply within the delivery time quoted or extended time given by Purchaser, or (iii) supplies sub-standard items, or (iv) supplies low quality items, then NUTECH reserves the right to (i) purchase single, all or un-supplied quantity of item(s), as the case may be, at supplier's Risk-and-Expense (ii) forfeit Earnest Money and resort to administrative actions, etc.
- h. NUTECH reserves the right to (i) change the required quantity while placing purchase order. Reject any bid or procurement process, (iii) make clarifications, etc.; - any time, as per rules.
- i. Representatives' of bidders are allowed to witness opening of tenders, without conferring any privilege.
- j. Contract Agreement shall be signed with successful bidder(s) as per NUTECH policy. The provision of stamp paper shall be the responsibility of firm which shall be delivered within 3 days of issuance of PO.
- k. Late submission of tender documents will not be entertained.
- l. In case of dispute, case shall be reviewed by 'NUTECH redressal of grievance committee and decision of NUTECH shall be final and binding on both parties, without recourse to legal action.

Total Value_____

GST _____

Gross Total Value_____

Bid Bond Ref_____

Firm Name_____
Signature_____
Name_____
Designation_____



NATIONAL UNIVERSITY OF TECHNOLOGY
SUPPLY CHAIN MANAGEMENT OFFICE

FIRM'S COMPLIANCE

Annex B

User Reference No **Admission-003** Date: **10-01-2019**

Please fill in the following essential parameters:

1. Validity of Offer: _____ Days (Should not be less than 30 days)
2. Delivery Period: _____ Days (After Placement of order)
3. Country of Origin: _____
4. Warranty/Guarantee: _____ Months from the date of final acceptance of the stores.

General

GST No: _____ (Please enclose copy)

NTN/CNIC: _____ (if exempted, please provide valid exemption certificate)

Payment Terms:

100% payment will be paid after successful delivery and user satisfaction certificate.

Details of Payment Recipient

(1) Name/Title: _____

(2) Address: _____

Signature: _____

Official Seal: _____

Name: _____

Designation: _____



NATIONAL UNIVERSITY OF TECHNOLOGY
SUPPLY CHAIN MANAGEMENT OFFICE

SAMPLE PICTURES

Annex C


Ball Point



Note Pad



LEAFLET



“National University of Technology”

Introduction

- NUTECH is a federal chartered university, recognized by HEC, NTC and administered by Ministry of Science and Technology.
- NUTECH has commenced its UG programs in applied engineering technologies in 2018.
- As partners with domestic industry, NUTECH will directly contribute to value addition and enhancement of industrial output capacity.
- NUTECH will infuse fresh impetus to growth of industrial sector and National economy.
- NUTECH aims at transforming the nation through its research outputs, technological innovations and collaborations with well reputed international universities.
- NUTECH established in February 2018 as strategic educational initiative to address national and international industry challenges of existing, emerging & future technologies.
- NUTECH aims at imparting practical engineering technology education compatible with standards of renowned international technology universities.

Vision

To become internationally acclaimed engineering technology driven research university for producing industry focused leaders of character, solution providers, challenging technologies innovators, breeders, harbores and cheerleaders to revolutionize technological education sector by introducing higher education in the technology streams to strengthen national economy for real self reliance.

Mission

To produce creative and technically sound engineering technologists augmented by well trained technical workforce, and knowledge creation in a vibrant, innovative and entrepreneurial environment, through modern academic systems and best learning practices, research collaborations and strengthened academia-industrial linkages so as to grow knowledge economy.

Degree Programs Being Offered by NUTECH

- Bachelor of Engineering Technology (Civil), 4 Years
- Bachelor of Engineering Technology (Mechanical), 4 Years
- Bachelor of Engineering Technology (Electrical), 4 Years
- Bachelor of Engineering Technology (Computer), 4 Years
- Bachelor of Engineering Technology (IT), 4 Years

Eligibility Criteria

- At least 60% aggregate marks in SSC / O-Level / Equivalent exams
- Passed HSSC / A Level / DAE / Foreign Equivalent exam securing 60% aggregate marks (with 60% marks each in Maths, Physics and Chemistry)

Associate Degree Program Offered by NUTECH


- Associate Degree in Quantity Surveying (2 Years Duration)

Eligibility Criteria

- Passed HSSC / A Level / Equivalent with 50% aggregate marks

NUTECH will Produce

- Technology idea conceivers / planners / designers for industry from technological sciences researchers.
- Technology creators / developers for industry in the form of engineering technologists as application scientists and solution developers.
- Entrepreneurial engineering technologists to set up technology driven own industry / businesses.
- Technology implementers as associate engineering technologists to implement solutions from already developed technologies.



Unique Sallent of NUTECH Curriculum

- Technology Research Labs (TRL) system
- Technology Lab Requirement Courses (TLRC)
- Concept of Technology Science Elective Courses (TSEC)
- In-campus Independent Technology Activities Program (BITAP)
- Technology Enable Active Learning Program (TEALP)
- Creation of Faculty Technology Facilitation Committees (TFC)
- Students Courses & Projects Advisory System (SCPAS)
- Non-graded mandatory technology audit courses.

Contact us:

NUTECH
Sector I-12, near CTTI, LP Road, Islamabad - Pakistan
Phone : University Exchange 051-5476768, 051-5476809 (Ext-129)
Administration Office 051-5476806 Fax: 051-5476767

www.nutech.edu.pk/admissions
Email: admission@nutech.edu.pk

STICKER:



BROCHURE(Front is as below): Complete sample can be seen at SCM Office in NUTECH

Concept of Learning Outside Classroom (LOC)

- Learning by Doing (LbD) program.
- Undergraduate technology research opportunities program (UTROP) in the 3rd & 4th years of Bachelor programs.
- Departmental Technology Workshops (DTW).
- Technology Public Service Program (TPSP).
- Teaching plus Learning Laboratory (TLL) for Faculty.
- Technology Engineering & Mathematics Program (TEMP).
- K-12 Technology Program (KTP)>.

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Bachelor Programs
Being Offered by NUTECH

- Bachelor of Engineering Technology (Civil), 4 Years
- Bachelor of Engineering Technology (Mechanical), 4 Years
- Bachelor of Engineering Technology (Electrical), 4 Years
- Bachelor of Engineering Technology (Computer), 4 Years
- Bachelor of Engineering Technology (IT), 4 Years

Eligibility Criteria

- At least 60% aggregate marks in SSC / O-Level / Equivalent exams
- Passed HSSC / A Level / DAE / Foreign Equivalent exam securing 60% aggregate marks (with 60% marks each in Maths, Physics and Chemistry.)

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Fax: 051-5476767 Admission Office: 051-5476806
For more details visit our website
www.nutech.edu.pk/admission Email: admission@nutech.edu.pk

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Leading to Progress & Excellence

**National University
of Technology**